

**TEAL LAKE VILLAGE ASSOCIATION  
Board of Directors Meeting  
May 27, 2009 ---BAY CLUB---3 PM**

**As Approved at July 27, 2009 Board of Director's Meeting**

**Call to Order:** The meeting was called to order at 3:00 p.m. by President, Mel Caskey

The following Board members were in attendance. A quorum was determined.

Mel Caskey – President  
Sharon Zabloutney – Vice President  
Dan Clinkenbeard – Treasurer  
Don Carlson – Landscape  
Simeon Baldwin – ARC  
Russ Michel – Secretary

The following TLV residents were in attendance: Bev Browne and Gary Moore.

**Minutes - Russ Michel:** TLV Meeting Meetings from March 23, 2009 were presented. M/S/C to accept.

Still need a digital copy of the 2009 approved budget posed to the website.

**Treasurer's Report: Dan Clinkenbeard**

- 1) The Income Statement shows we are tracking to the 2009 Budget with normal variations.
- 2) The April 30, 2009 Balance Sheet shows Total Current Assets of \$89,290.38 compared to \$70,438.54 on April 30<sup>th</sup> last year.
- 3) Dan transferred \$15K from checking to Money Market Account.
- 4) Mel will pick up the mail in Dan's absence from June 1 – 23<sup>rd</sup>.
- 5) The Nonprofit Corporation Annual Report form was completed and signed by Board members during the meeting.

**Landscape Report – Don Carlson**

- 1) We have four bidders who have indicated their intent to bid for a 2010 – 2012 Landscape Contract.
- 2) Water has been turned on but sprinkler patterns have not been checked.
- 3) Crabgrass control will be applied.

**ARC Report - Simeon Baldwin**

- 1) Seven ARC permit requests since last meeting.
- 2) There are no current ARC issues.

**President's Report – Mel Caskey**

- 1) Port Ludlow Drainage District Report – Gary Moore
  - a. There are six members on the committee to working to determine a Draining Plan. This committee was commissioned by the SBCA.
  - b. Legislation by federal / state / county is forcing Port Ludlow to take action regarding storm water runoff.
  - c. The community will be informed primarily by articles in the Voice
  - d. For South Bay, the infrastructure is in place and the primary responsibility of the Drainage District would be maintenance.
  - e. The Drainage District would be funded with a Jefferson County voter approved tax levy.
- 2) All Board Members need to make sure American Marine Bank has their signature on file.
- 3) Thank you to Carol Katunzy for organizing the Flag Ceremony.
- 4) TLV Sign – Mel presented options for refurbishing or replacing. Replacing would cost approximately \$3,808.92 including tax. Refurbishing would cost approximately \$300 - \$400.

**Old Business:**

- 1) Bookkeeping Services – Satisfactory but needs direction – Closed topic.
- 2) Tree Inventory – After discussion, the Board decided tree issues will be addressed on a case-by-case basis – Closed topic.
- 3) TLV Board of Director's Term of Office - Sharon will propose options. Any changes to terms of office would require a change to the CC&Rs. Tabled.
- 4) Need to determine how long archived minutes need to be retained. Mel is investigating. Tabled.
- 5) How to address missing fire hydrant markers – Mel to call local Fire Station. Tabled.
- 6) Outdoor lighting concern seems to be resolved – Closed topic.

**New Business**

- 1) 2010 – 2012 Landscape Contract – references will be checked after bids are received.
- 2) Annual Meeting will be scheduled September 28, 2009.
  - a. Need to develop slate of Board nominees as four current members term of service expires January 1, 2010
- 3) Russ to send TLV an e-mail gauging interest in a TLV Garage Sale.
- 4) Next Board of Director's Meeting on July 27, 2009.

**Adjournment:** M/S/C to adjourn at 4:33 p.m.

Respectfully Submitted,

Russ Michel, Recording Secretary.

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