

Teal Lake Village Association (TLVA)  
Special Board of Directors Meeting  
Monday, 8 October 2018 3:00 p.m.

**DRAFT**

Steve Hammond called the meeting to order at 3:00 p.m. Peggy Ponto, Jen Portz, Chris Spagle, Glenn Waldenberg, and Joe Guillien were present; Sheila Twohey was absent. Four (4) homeowners were in attendance. A quorum was determined.

Portz moved to accept the Agenda with the addition of Meeting Dates, Ponto seconded and the motion passed unanimously.

Portz moved to accept the slate of officers as listed in the Agenda:

- President - Peggy Ponto
- Vice President - Steve Hammond
- Secretary - Jen Portz
- Treasurer - Christine Spagle
- Architectural Review Committee (ARC) - Joe Guillien
- Landscape Chair - Glenn Waldenberg
- Pond Maintenance Chair- Steve Hammond
- At Large Member - Sheila Twohey

Waldenberg seconded the motion and it passed unanimously.

Spagle opened a discussion regarding the Bayview Pond payment. In a prior meeting the Board had authorized \$15,000 for Pond Maintenance this year. The actual cost came in a bit higher. Spagle moved to authorize an additional \$1,000 for pond maintenance, Ponto seconded and a discussion ensued. There will be no increase in dues however there will be no Dues Holiday this year. The motion passed unanimously.

Hammond opened a discussion regarding the Newspaper Boxes. As a majority of homeowners in attendance at the 2018 Annual Meeting had shown support for residents fixing these structures by street, Spagle will contact our insurance agent to ensure there are no issues with liability and Portz will, after Board concurrence, send an email to homeowners requesting a volunteer to chair a committee that will shepherd the project to completion. Further action was tabled to the December meeting.

Regarding a new Landscape Contract, Waldenberg has been working on clarifying the scope of work to send out requests for bids. A discussion ensued. Hammond will assist Waldenberg with this project.

Spagle explained she has ironed out some issues with the bookkeeper. She contacted other agencies and found Clarity would charge \$800/month and Glessing \$1,000/month. She advised homeowners that the bookkeeper had been on vacation which is why billings were a bit late this quarter. Our governing documents do not require a bill to be sent quarterly, and not receiving a bill does not relieve homeowners of the responsibility of paying their dues in a timely fashion.

Due to scheduling conflicts, Portz moved to amend the Regularly Scheduled Board Meeting dates. Meetings will be held in the Bay Club Conference Room at 10:00 a.m. on:

- Monday, December 17, 2018
- Monday, April 22, 2019
- Monday June 17, 2019

The Annual Meeting will be Monday, September 16, 2019 at 3:00 p.m. in the Bay Club Auditorium. Homeowners will be informed of the change via email.

Member Comments were regarding Northwest Landscaping Service. All in attendance were pleased with their work.

At 3:50 p.m. Hammond moved to adjourn, Portz seconded and the motion passed unanimously.