

**TEAL LAKE VILLAGE ASSOCIATION**  
**Board of Director's Meeting**  
**September 22, 2008 – Bay Club – 3 p.m.**

**As Approved at December 10, 2008 Annual Meeting**

**Call to Order:** The meeting was called to order at 3:00 p.m. by President, Mel Caskey

The following Board members were in attendance. A quorum was determined.

Mel Caskey: President  
Dave Mathieson, Vice President  
Dan Clinkenbeard: Treasurer  
Simeon Baldwin: ARC  
Russ Michel: Secretary

The following TLV residents were in attendance: Janet Hanz

**Minutes - Russ Michel:**

TLV Meeting Meetings from July 28, 2008 were presented. M/S/C to accept minutes as corrected.

The approved TLV Board minutes from the June 23, 2008 have been posed to the website.

**Treasurer's Report - Dan Clinkenbeard:**

Dan presented the Income and Balance Sheet for seven months ending July 31<sup>st</sup>. Cash balances in AMB checking, money market, and CD were \$73,801.94 with the posting of second quarter dues. Dan reports that expenses continue to satisfactorily track to budget.

Larry Smith from OWS has been unable to replace the water meter but has agreed to charge TLV at the residential ¾ inch rate.

The 13 month CD matured last week. Dan rolled monies into a 24 month CD with an APY of 4.15%. We will be receiving quarterly statements versus month statements for this CD. No further moving of monies until final bill for Detention Pond maintenance comes in.

Bob Duncan and Dan have begun to prepare the 2009 budget.

**Landscape Report – Dave Mathieson:**

Dave mentioned three landscape requests received primarily requesting shrub trimming.

Noted that crane flies have been seen. Dave will discuss with Richard.

Richard mentioned to Mel that Jefferson County is now charging \$26 a ton for yard waste. This used to be a free charge.

Beginning with the 2010 calendar year, TLV will have to go out for bids for a landscape contract. Dick Allyn has agreed to assist as a volunteer. Discussed a “walk around” for prospective bidders and requesting each prospective bidder state their vision and resulting proposed work for common area. A review of bids and resulting contract will have to be approved by the HOA and typically is done during the annual meeting. This may warrant having the annual meeting earlier in the year (summer timeframe).

Alder removal and brush trimming in the common area between Clear View and Outlook needs to be done. Dave will discuss with Dick to get the work scheduled.

Four Seasons recommended that some good topsoil be placed in the “park” on the corner of Sea Breeze. Jane mentioned that two trees on the corner are growing together and need trimming. Dave to follow-up.

**ARC Report - Simeon Baldwin**

Since last meeting, Simeon reports that one ARC request for a house painting was reviewed and approved.

He’s still getting questions regarding satellite dishes but no additional ARC requests have been requested since last report.

Discussion: Trees are maturing and views are beginning to be impacted. Discussed that if trees are on homeowner property then affected neighbors should discuss and attempt to resolve between themselves before asking for Board intervention.

**President’s Report – Mel Caskey**

Discussed alternative dates for the TLV 2008 Annual Meeting. After discussion, meeting scheduled for November 10, 2008 at 10:30 a.m. Mel will reserve a room.

Dick Allyn’s and Dave Mathieson’s tenure on the Board will be complete the end of this year. Need to begin recruitment. Mel will compose an e-mail requesting Board volunteers.

Suggested agenda for the Annual Meeting to include:

- a) 2009 budget approval
- b) Election of two Board officers
- c) Brief reports (maximum 5 minutes each) by
  - a. President / Vice President
  - b. Treasurer
  - c. Landscape
  - d. ARC
  - e. Secretary
- d) Board considering changing the date for the Annual Meeting to summer timeframe so snowbirds can participate
- e) Brief discussion regarding views

### **Old Business**

- 1) No known volunteers for taking on Teal Squeal. Mel to include topic in an e-mail seeking a volunteer. Discussed option to post relevant Teal Lake Village news to our website.
- 2) Electronic bill paying doesn't seem to be possible given the two signature requirement for checks. Closed topic.
- 3) Sending quarterly HOA dues bill via e-mail is an issue since not all homeowners have e-mail. Therefore continue sending via snailmail with associated postage. Closed topic.

### **New Business**

- 1) Need to define / document the roles and responsibilities for our Bookkeeper.
- 2) Noted that one car consistently parking on the street. The issue of parking on the street is adequately addressed in the CC&Rs.

**Adjournment:** M/S/C to adjourn at 4:16 p.m.

Restfully Submitted,

Russ Michel, Recording Secretary

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